YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. COLLEGE MEHAM
• Name of the Head of the institution	Dr. SANTOSH HOODA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01257233011
• Mobile No:	9896029397
• Registered e-mail	gcmeham@gmail.com
• Alternate e-mail	gcmeham@yahoo.in
• Address	GOVT. COLLEGE MEHAM, HISAR DELHI ROAD, MEHAM
• City/Town	MEHAM
• State/UT	HARYANA
• Pin Code	124112
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**MAHARSHI DAYANAND UNIVERSITY ROHTAK**
• Name of the IQAC Coordinator	**ROHIT KUMAR**
• Phone No.	**01257233011**
• Alternate phone No.	**8708781353**
• Mobile	**9992103030**
• IQAC e-mail address	**iqac.gcmeham@gmail.com**
• Alternate e-mail address	**gcmeham@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcmeham.ac.in/images/130/MultipleFiles/File16315.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcmeham.ac.in/images/130/MultipleFiles/File16315.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.04**	**2016**	**26/11/2016**	**25/11/2021**

6.Date of Establishment of IQAC	**01/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
STATE GOVT.	SPORTS, LIBRARY,EARN WHILE YOU LEARN, WOMEN CELL, PLACEMENT CELL, SCHOLARSHIP, ROAD SAFETY, CULTURAL, MEDICAL REIMBURSMENT	DGHE	2021	6063911

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	04
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Teaching staff was advised on the starting of session to prepare lesson plan semester wise to complete their syllabus on time. 2) Increase the learning and teaching process more interesting by executing various activities like extension lectures, workshops with

the help of Placement Cell, Youth Red Cross Women Cell, and more. 3) Upliftment of the Communal harmony among the students and the society, IQAC has initiated various activities along with the very professional NCC and NSS units of the college. 4) IQAC has always tried to imbibe the integrity and excellence of teaching process with the ground realities of the institution so as to maintain the cordial relation among them. 5) IQAC has always been in process to motivate and channelize the teaching staff to participate more and more in research areas and related activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Orientation of fresh Students. 2.Documentation of all the program and activities 3. Intra departmental Communication 4. Feedback From all Stakeholders. 5. Intra departmental Activities.	To provide friendly environment and enhancement of confidence 2. To involve students in co curricular activities during the session. 3. Efficacy of activities enhances coordination among them. 4. Analysed and redressed frequently. 5. Participation increased manifold.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC COUNCIL	14/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinarity is an essential and transformative aspect of Higher Education Institutions. Embracing this approach enhances the institution's ability to address complex challenges, fosters

innovation, improves the quality of education and research, and promotes collaboration among faculty and students.HEIs can play a crucial role in shaping a better and more sustainable future for society. Our college is also working on the successful implementation of interdisciplinary and multidisciplinary education which will certainly facilitate our students to be more competent and employable. As our college is an co-educational institution, we have this vision earlier and hasone job oriented degree course. In the coming days while we will get more clarity on how the new concept of multidisciplinary and interdisciplinary education policy gets shaped up, the academic structure of the college can be altered accordingly.

16.Academic bank of credits (ABC):

As a college affiliated to Maharshi Dayanand University Rohtak, the institution follows the curriculum stipulated by the University. The current Choice based credit Semester system (CBCS) does not have the flexibility to permit the learners to avail the benefit of multiple entries and exits during the chosen programme and hence the College is not registered under Academic Bank of Credits. Institution is planning to get registered soon under Academic Bank of Credits and is strategizing on the requirement and registration under NAD DigiLocker. The institution offers many career oriented/industry driven add on courses whose curriculum and assessment frame work is designed by the faculties. Faculties are also encouraged to design their own curricular and pedagogical approaches within the approved framework through learning management system. Students are encouraged to enrol and successfully complete courses through online platforms such as Swayam, Coursera etc.

17.Skill development:

This college has an environment of enhancing the computer IT skills among all the newly inducted students. Self defence, cooking, special trainings are provided and different workshops are also organised to develop skill among the girl students. Girl wing of NCC provides holistic growth and leadership qualitilies among the girl students. Special Lecture of Experts ,workshop and other activities to improve skills are organised in the camus and outdoor.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The most suitable for communicating ideas and the institution imposes no Language restriction in classroom teaching . The students and teachers are fluent in both languages Hindi and English. Few students are also fluent in speaking reading and writing Punjabi

language. Moreover, many of the students are from rural areas having studied upto class X in Hindi medium and therefore prefer it for better understanding. Even in the online mode of teaching, faculty took extra care to ensure that the contents delivered were understood by the students . Students are allowed to write both internal and university examinations in Hindi or English according to their preference.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed as per the curriculum developed by the affiliated university and evaluated by the institution and is communicated to the students. The main motive is to develop basic life skills, vocational skills, intellectual skills and interpersonal skills. The outcome is transferred to the students through careful Analysis of the syllabus and through effective exercise of team project labs and selfcreating activities. The activities of each department is focussed on the overall skill development and the students are encouraged to involve actively in all the academic and non-academic activities inside the college. The college provides various platforms to develop the communication and interpersonal skills with the help of Debate & Oratory club, movie club, quality circle and quiz club along with NCC and NSS. The vocational skills are attained by job training, internships and entrepreneurship programs which are organised by the Departments of Economics, Commerce and B. Voc. Departments. The Centre for Gandhian Studies provides an opportunity for all the students in the college to showcase their basic vocational skills and aid them to sell their products thereby ensuring that they earn while they learn.

20.Distance education/online education:

The college has been conducting regular classroom teaching employing ICT enabled tools. The year 2021-22 forced the academic community to shift to online mode of teaching-learning due to the COVID-19 pandemic. To enable the teachers to adapt to online mode, a workshop was conducted in2021 'Introduction to e-connect, e-learning and e-content tools'. Following the workshop, the teachers could shift effectively to the online mode. The internet facility of the college was upgraded. G- suite platform for education was setup for the institution and training on LMS was given. FDP on moodle, in collaboration with IIT Spoken tutorial further helped the faculty to get equipped with all the advanced technologies. Lecture notes are shared among the students along with the PPTx.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**296**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**2110**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**442**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**328**

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**51**

File Description	Documents
Data Template	View File

3.2	**68**

Number of Sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**24**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**41.55432**
4.3 Total number of computers on campus for academic purposes	**62**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Curricular Planning and Implementation
   1. The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college emphasizes on providing quality education and ensures effective curriculum delivery. The institute pursues the curriculum provided by the affiliating university i.e. MDU, Rohtak and aims at holistic development of students. Faculty members from the college have been nominated as members of Board of Studies and worked in curriculum forming committees of the university. The curriculum taught inculcates human values in students and sensitizes them towards environmental and gender issues. The institution ensures effective curriculum delivery through a well-planned system.

ACADEMIC CALENDER

- **It is provided by the affiliating university at the commencement of every session.**

- **The college streamlines its academic process by preparing its own schedule of activities accordingly.**

  LESSON PLAN

- **Faculty members prepare lesson plans for their respective subjects to ensure effective delivery of the curriculum.**

EXTRA CURRICULAR ACTIVITIES

- **Diwali Mela, Falguni Utsav, Mehendi Competition etc. are organized for overall development of students.**
- **Quiz, declamation, debate etc. are organized for improving the vocational skills of students.**
- **Annual Prize Distribution and Convocation are organized for the motivation and encouragement of students.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16320.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE.

Response:

It is the continuous endeavour of the college provides quality education to the students. The affiliating university provides academic calendar at the beginning of every session which clearly delineates a schedule of teaching, examination, semester break and vacations and it is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative process. The college adheres to this calendar and plans its activities accordingly.

- **For smooth implementation of academic calendar, the teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table and the students are informed well in time about the deadline for**

- submission of assignment, dates for class tests and presentations etc.
- The Mentor-Mentee period is specially created to supplement the students with extra-curricular support.
- The college follows a transparent admission process taking in students from different social and economic backgrounds.
- Teaching of odd semester extends from mid July to November and that of even semester from January to April.
- Lesson plans are prepared, submitted and displayed at the commencement of the session

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16298.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`05`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`01`

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`683`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`683`

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 ENVIRONMENTAL SUSTAINABILITY

INTRODUCTION Environmental Studies is a multidisciplinary subject. It employs subjects like chemistry, physics, botany, zoology etc. Environmental Studies involves an understanding of philosophy, ethics, psychoand polscience. Laid against an ecological format, the information gleaned through the study of all these varied disciplines gives us a holistic view of the environment for sustaining life on earth on an infinite time scale.

CONCEPT OF SUSTAINABLE DEVELOPMENT has become a widely recognize goal for human society of the 21st century. The idea of sustainable development came into light in 1987 with the publication of our common future. Which firmly established sustainable development as component of international development?

There are two schools of thought regarding our attitude towards Mother Nature Frontier Mentality of the throwaway Society and the Sustainable Society.

The Frontier Mentality is a human-centered view mostly believed by economists and technocrats. Accto this group, the continuation of the present trend of economic growth and techadvancement will make the earth a less crowded and less polluted place.

Sustainable development is defined as the development that meets the needs of the present without compromising the ability of future generations to meet their needs. It strengthens the interdependence of human needs and environmental requirements.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

42

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://gcmeham.ac.in/images/130/MultipleFiles/File16305.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

299

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Govt. College, Meham conducts "Student Induction" Programme, i.e., 'Principal Address'. In this event, Principal introduced the students with teaching, learning Aids, college Schemes like NCC, NSS, YRC,

Red Ribbon Club etc., evaluation programme, college discipline, various academic and other schemes along with development and acheivementsof the college.

Our college professors identifies the slow and advanced learners by class discussion, short ques, ans. Methods, by asking previous class year questions and tries to give special care for slow learners. To enhance their performance, guide the students personally as well as encourage them. College also tries to develop student's knowledge and skill by conducting skill development courses. Student's presentation skill also improves by taking on subject topic. Many departments in the college conduct Poster making and sports day, science exhibition, Quiz etc so that students can prove their talent and abilities. College also organize guest lecture of eminent persons, students seminar to inspire and motivate advanced learners. Guiding the students for GATE/Competitive Examinations.Remedial classes conducted for Slow Learners. Special Coaching class and Counseling is given to slow learners. Previous year Question papers and Question Banks for all subjects are circulated among slow learners.Students are given repeated practice on important questions.

File Description	Documents
Link for additional Information	http://gcmeham.ac.in/images/130/MultipleFiles/File16327.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2110	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-

assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures.

Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs.

College conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. student-centric methods of enhancing the lifelong learning skills of students.Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16308.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT abbreviates, information, communication & technology. ICT is the type of technology which helps the students to understand the applications of Subject area so easily. ICT is for the purpose of enriching the knowledge and developing communication, decision making as well as problem solving ability of the students.

ICT in education has tremendous potential to help the students to understand the traditional method to interactive learning. It helps the mathematics Students to understand the 3-Dimensional Students

conic sections etc. by using the software. ICT helps the students to think critically and creatively and reflect on their own learning process.It helps the students to set their individual goals for growth and development of their potentials. It also helps teacher in proper execution of their multi-dimensional responsibilities in varies areas of education.

ITC also helps the students to make more effective presentation by re-presentation in the form of Bar-graph, pie-chart, histogram etc. Open University and Distance education through ICT are new openings for working people to acquire knowledge to study at home.

Technology can also increase his domain of knowledge with help of e-Journal, e-books, E-magazine and e-library that can be achieved only through the use of ICT, Govt. College Meham also have provide ICT faculties to their staff members and students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gcmeham.ac.in/images/130/MultipleFiles/File16314.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

303

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in

internal assessment, presentation and attendance of student the system of internal assessment is communicated with the students well in time. Principal conducts meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

Government College Meham is affiliated to Maharshi Dayanand University, Rohtak. The College follows the guidelines issued from time to time by the University for award of Internal Assessment. The breakup of Internal Assessment as prescribed by the University is as follows: 1.25% for Attendance 2.25% for Assignments/Presentation (better of two) 3.50% for Class Test The marks for attendance are awarded to the students based upon the following criteria (in case the internal assessment is of 20 marks):

1. Less than 65 % attendance – 0 Marks

2.Upto 70 % attendance – 2 Marks

3.Upto 75 % attendance – 3 Marks

4.Upto 80 % attendance – 4 Marks

5.Above 80 % attendance – 5 Marks

The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students.

File Description	Documents
Any additional information	[View File]()
Link for additional information	[https://mdu.ac.in/UpFiles/UpPdfFiles/2014/Jan/rulesreginternal.pdf]()

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For transparent and robust for internal assessment, the following mechanisms are conducted

Internal Examination Committee. ·

Question Paper Setting. ·

Conduct of Examination.

Result display.

Interaction with students regarding their internal assessement.

The method of internal assessment helps the teachers to evaluate the students more appropriately.

Admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Class tests are conducted regularly as per the schedule given in academic calendar.

Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session. Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and report the periodic performance of the student. All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit. There is complete transparency in the internal assessment for each assessment method as described below. After Valuation, marks are displayed on dates mentioned in the academic calendar by faculty members. Assessment copies are shown to the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mdu.ac.in/UpFiles/UpPdfFiles/2014/Jan/rulesreginternal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government College, Meham follows the guidelines and norms of the University with respect to offered programmes and course curriculum/syllabus. The learning outcomes of each paper are mentioned in the syllabus and are available on the University

Website. The College provides the link on the website to the University syllabus and guidelines, clearly stating the outcomes of each programme and course. The syllabus, the course outcomes, and the credits allotted to each paper are communicated during the Orientation Programmes to the first-year students. The students are also made familiar with programme outcomes through workshops, seminars, college notice boards etc. Teachers are also well communicated about the outcomes. The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes. The Programme Specific Outcomes are closely related to the content of the syllabus and may vary as per the subject. Teachers design Lesson Plans for all the courses/subjects at the beginning of each semester to ensure learning outcomes, which are inherent in every syllabus. Every department plans and conducts all activities in light of the programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.mdurohtak.ac.in/info/syllabi_ug_2017_18.html
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College evaluates the students by 80% of total marks, and 20% marks as internal assessment by the guidelines of the university. The faculty members are also encouraged to update their subject knowledge and keep pace with changing scenarios in teaching methodology and enhance their imparting of knowledge by pursuing higher studies, participating in faculty development programs, seminars, workshops, conferences and curriculum meetings, regularly organized by various institutions/universities at State, National and International levels. The conducting of classes is planned at the beginning of each semester in the departmental meetings, wherein HODs makes the time table for preparation of courses outline and Lesson Plans for each subject in tune with the academic calendar. The Academic and the Professional achievements of the students act as a yardstick to assess the efficacy of the outcomes. On the basis of these outcomes, the students learn techniques of Goal setting, Problems Solving and decision making.It is a matter of great pride that a sufficient number of the faculty members are Alumni of this

college. The Annual Report of the College reflects and provides the credentials of the attainment and evaluation of POs and COs .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.mdurohtak.ac.in/info/syllabi_ug_2017_18.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

328

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://gcmeham.ac.in/images/130/MultipleFiles/File16365.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gcmeham.ac.in/images/130/MultipleFiles/File16309.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File]

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

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NSS

**10/09/2021:- LECTURE FOR AWARENESS ABOUT NUTRITION FOOD FOR THE
PREGNANT WOMEN**

01/02/2022:- ONE DAY CAMP

22/03/2022 TO 28/03/2022:- SEVEN DAYS NSS CAMP AT GSSS VILLAGE MEHAM KHERI

NCC

09/08/2021

PLANTATION AND MOTIVATIONAL LECTURE BY CO COL. BHAGWAN DAS AND 80 STUDENTS PARTICIPATED WHOLE HEARTEDLY.

15/08/2021

INDEPENDENCE DAY CELEBRATION AND 200 STUDENTS ALONG WITH ALL FACULTY MEMBERS AND NON TEACHING MEMBERS.

26/06/2021

INTERNATIONAL DAY AGAINST DRUG ABUSE AND 25 STUDENTS PARTICIPATED AND TEACHING AND NON TEACHING FACULTY

File Description	Documents
Paste link for additional information	http://www.gcmeham.ac.in/images/130/MultipleFiles/File16271.pdf http://www.gcmeham.ac.in/images/130/MultipleFiles/File16270.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

597

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of a college plays a vital role in the development of the college as the students are now focusing on the labs, class rooms, other infrastructure and this institution has the required infrastructure and physical facilities for teaching and learning. There are 24 classrooms and all are specious, well-ventilated and all furnished. There are 11 laboratories that cater to the practical needs of students of various disciplines. It has adequate laboratories with sufficient laboratory pieces of

equipment. The lab consumables are regularly replenished through grants received from the government. This institution has 62 working computers which are installed in 2 computer laboratories and 1 language laboratory. The computers are running all latest software products with necessary licenses so that all features of the product can be used by the students. The institute has well equipped and furnished library with books. e- books, journals, e- journals, boys' park, girls' park, girls' common room, canteen, staff room, clerical room, bursar room, account office room, alumni association room, and shaded parking facility. The college has a psychometric assessment and counselling cell that looks after the mental health of the volunteer students and staff. This will give an edge over others when it comes to placement and higher studies. So, the infrastructure of the college plays an important role in selection of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a cultural committee that manages the cultural affairs of the institution. Every year various cultural programs are held which play a significant role in student's lives by providing them with opportunities for personal growth, social interaction, and a deeper understanding of diverse cultures. Cultural programs help in promoting cultural awareness, fostering creativity and self-expression, building social connections, developing intercultural communication skills, enhancing personal growth and self-confidence and preserving and celebrating cultural heritage. Every year college organizes Talent Hunt Program and most of the students like dancing, mimcry, poem reciting etc.The college has adequate outdoor sports facilities that include a basketball court, Volleyball court, Badminton court, Football ground, running track, weight lifting and other facilities. Weight lifting is the major sport of our college and students won the madels at national and international level.The sports department has a sufficient number of Yoga mats and mattresses for the use of students.Yoga sessions are regular in this institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41.55432

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, library is automated using ILMS, however, it has been automated with SOUL software version 3.0. Additionally, the academic materials via INFLIBNET have been subscribed for e-contents that can be accessed by students and staff during working hours. We have Information Centre having 6 computer system with wi-fi facility, where students as well as faculty members access e- learning. The library materials are records of human knowledge on paper or any other form for easy physical handling, storing, use and preservation over the years.The library has a reprographic facility for students and staff.The college library has reading hall accommodates 120 students at a time. There is a seperate faculty reading room. College library is fully air conditioned and survillance of CCTV camera. The college has an N-subscription through which various e-journals and e-books can be accessed by students and faculty members. Additionally, it has access to the National Digital Library and the British Council of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://gcmeham.ac.in/images/130/MultipleFiles/File16284.pdf

4.2.2 - The institution has subscription for the following e-resources e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.38763

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

96

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate IT facilities. IT facilitiesprovide the necessary tools, resources, and support to enhance teaching and learning experiences, facilitate administrative processes, and promote collaboration and communication within the academic community. They contribute to the efficient operation of educational institutions in the digital age. The college has subscribed to a leased line from BSNL and FTTP connection.FTTP stands for Fiber to the Premises, which is a type of internet connection that brings high-speed fibre-optic cables directly to individual premises or buildings. The Wi-Fi modules are installed at crucial locations inside the college to make the campus Wi-Fi enabled. IT infrastructure is regularly updated to meet the various demands. The college has 15departments and each department is connected with a high-speed internet connection to facilitate academic growth.IT facilities at this college are managed by a technical support team of the computer department. And outside experts are hired on a requirement basis. These teamsprovide assistance to students, faculty, and staff. They address hardware and software issues, and network connectivity problems, and provide guidance on IT-related matters. Regular maintenance and upgrades of IT infrastructure ensure optimal performance and security.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.27554

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance work is carried out by trained in-house experts and outsourced to outside agencies.The cleanliness, hygiene, sanitation, water supply, electricity, security, and other facilities are taken care of.

(i) Sports: - College has a well-equipped and managed sports section. Students participate in university, regional, district, state-level, national-level, and international-level sports events. After class-hours regular practices are made by the students on the college campus.

(ii) Computers: - The college has two computers lab and one language labwith 62 computers. All maintenance repair charges are borne by the college.

(iii) LIBRARY (Digital library): - All books are barcoded. Books are issued to the facultyand students through manual computer systems. Old students pursuing higher education can also avail of the facility of the library for reference purposes only. information centre is also installed in college Library with 5 computer system. Other facilities such as photocopy, computer with Wi-Fi and internet are also available in the library. Newspapers in Hindi and English and various magazines and competitive books are also available in the library.

(iv) LAB:- The college has 12 laborateries of geography, defence studies, physocology, computer science, physics and chemistry with well equipments.

(iv) Classrooms There are 25 classrooms and 12labsin addition to the above one auditorium, girls' common room, students reading hall, staff reading hall and other necessary offices/depts. also are well equipped

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

725

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	http://gcmeham.ac.in/images/130/MultipleFiles/File16316.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

136

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

136

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`01`

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`36`

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Co-curricular activities are the activities, through which our students explore his / her abilities, eradicate their weaknesses and create a broader vision of life. Now these activities have become an integral part of the curriculum policy and present day college life cannot be imagined without ongoing debates, recitations, music competition, dance, drama etc. Our motive is to encouraging our students to learn, contribute, manage and organize individually as well as in a team.

The College is always ready to provide ample opportunities to the

students in various academic, administrative and co-curricular activities to enhance decision making ability among students. Students are given active representation in various departmental/cells. Activities are designed in the way to explore the strengths and capabilities of the students. In the session 2021-22, lots of departments had organized various activities like poem, recitation competition, debate competition, poster making competition, Yoga day celebration, NSS Camp, Diwali celebration, Talent hunt etc. These type of activities showcase the hidden potential of students.

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16308.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association Government College, Meham was registered by Government College, Meham, (Rohtak) in 2019 with registration number HR14/2019/02872 and email id alumnigcmeham@gmail.com. A President,

Voice President, Secretary, Treasurer and 14 Members were elected to form this association. The process has been initiated to open a bank account for the association. Apart from this, the first Annual Alumni meet was organized on 26th July 2015, Second on 7th July 2019, third was on 28th June 2020 and the fourth was on 5th June 2022. Fourth Alumni meet was held offline in which alumni students participated and various issues of the institution and experiences were discussed. They provide inputs and share their past experiences as a student and also shared the ideas regarding skills, recent technologies and trends in corporate working culture. In future, efforts will also be made to increase the number of members in the Alumni Association. Presently, the Alumni Association has 78 members. During the year 2021-22, no contribution of rupees was made by the members of the Alumni Association.

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/Gallery
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and mission of the college is reflected in its governance policies. The institution practices a system of governance that is secular in nature while striving to foster a general ambience of mutual respect, through participative management. Principal is the Head of the Academic and Administrative operations of the college. IQAC defines the quality benchmarks to improve the efficacy of the functioning of the college. Every quality enhancement initiative at the academic and administrative level is implemented, after discussions at various phases of execution. The Governing Body, College Council, and IQAC play an important role in framing policies and executing them. At the end of each academic year, the Principal

collects feedback from the various stakeholders on academic and administrative matters. Budget estimation, department-level action plans, and college-level action plans are consolidated by the IQAC, for the upcoming academic year. The leadership of the institution interacts with other stakeholders through PTA, Alumni association, examination wing and HODs . The college coucil meets periodically to review the working of the institution and plans for the development of the institution.

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16283.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralization plan of the institution has not only ensured an inclusive and participatory management system but also the seamless running of the institution with a sense of unity and respect among the various stakeholders. Although there is a clear hierarchy in place at the institution for decision-making, ideas and proposals are still solicited from the teaching and non-teaching staff, students, parents, alumni, and employers. Different academic and administrative processes have been successfully simplified by implementing a participative and decentralized management style.Major decentralization policy adopted in the form of annual duties constitution and their implementation.In which one convenor and members were provided to complete the college tasks. Organisation of ANNNUAL PRIZE DISTRIBUTION & CONVOCATIONis an example of an efficient decentralization management plan in action . Where systematic prochedure has been followed :

1.Appointment of Convenors

2. Costitution of committe

3. Committewise allocation of duties.

4.Circulation of Notice

5. Rehersals

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16325.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plans are created in accordance with the institution's vision and goal. The Principal compiles and consolidates the annual action plans and budget estimates. Every academic, extracurricular, and extension activity is designed and carried out with the goal of fostering social responsibility and civic awareness in the GCM fraternity members. The institution defined major areas to be addressed in terms of quality enhancement, under the umbrella title Strategic Development Goals (SDGs)

Academic Flexibility

Teaching-Learning Process

Collaboration

IT Infrastructure

Campus Infrastructure

Student Support and Progression

Faculty Empowerment Strategies

E-Governance

Green Campus.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16293.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Many strategies have been devised to deploy Strategic Plan efficiently, and IQAC ensured that the Development Goals would be implemented successfully.

The Principal plays a key role in establishing an accountable and effective communication between the Management/Trust the principal stakeholders (students, teachers, administrative staff, PTA, alumni). The College Council which comprises the experienced senior faculty convenes regularly to discuss any matter of importance pertaining to the day-to-day activities of the college. The IQAC plays a major role in academic and administrative matters; it constantly revalues the quality benchmarks of the institution in accordance with standards prescribed by NAAC and makes significant interventions in quality enhancement.

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/Gallery
Link to Organogram of the Institution webpage	http://gcmeham.ac.in/images/130/MultipleFiles/File16291.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	*View File*
Screen shots of user interfaces	*View File*
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	*View File*

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution and the management ensure that the teaching and non-teaching staff avail all the welfare measures put in place by the central and state government for employees of govt. institutions. In addition to these government-assured measures, various steps has been taken the to guarantee a safe and harmonious working environment.

*Various kinds of ICT facility .

*Free access to E – Library.

*Staff Secretary has been appointed to act as intermediatory between staff and Principal .

*Reading Room

*Free Wi-Fi facility

*Gratitude paid to non -teaching staff in the forms of gifts on festivals for their behind the curtains cooperation

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16314.pdf
Upload any additional information	*View File*

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has various performance appraisal mechanisms in order to ensure the maintenance of quality benchmarks, in place for teaching staff as well as non-teaching staff. Keeping in view ,its importance performance review needs to be collected from all possible stakeholders and hence a degree performance appraisal system is followed.

*The IQAC collects and annually consolidates the API of regular teaching faculty.

*Result collected from extension staff to analyse their progress.

Feedback commitee collects and analyses from students on teachers.

File Description	Documents
Paste link for additional information	https://acr.highereduhry.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a designated Financial Officer 'Bursar'. The Bursar' checks and verifies all the vouchers of the transaction with reference to the approved budget and availability of college funds. He advises the principal on financial record keeping and ensures

integrity of financial accounts. The internal audit is conducted by the auditor of the Higher Education Department, Haryana. Regular monitoring by the internal financial officer-cum-auditor (Bursar') is very effective in ensuring that all financial transactions are carried out in accordance with government rules and regulations. In addition, a verification committee is appointed by the principal to examine and verify the available stock at the end of each financial year. Further, the committee recommends auction of stock items if found non operational. The cash-book is prepared regularly by the office staff and attested by Bursar' and countersigned by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional financial management is a well-planned and transparent mechanism which are governed by the general rules and regulations set forth by the Finance Department of Haryana Government as well as policy guidelines given by the Department of Higher Education, Haryana. The Resource Mobilization Policy enumerates strategies and protocols for financial planning and funds mobilization. The Principal , college council and Bursar monitors the optimal utilization of funds in a manner that promotes learning and keeps in

line with the vision and mission of the institution.

The major sources of funds are:

1. The amount collected from students in the form of annual fees/funds (University fund, Sports Fund, Library Fee, NSS/NCC etc.)

2. Grants received from DHE

The funds are primarily used for two purposes: Academic and Extension Initiatives Infrastructure Augmentation.

For the proper procurement of resources the college obliged to the state government's requirements and standards. Proper channel has been adopted by the institution for the same which includes Quotations call from various providers , rates evaluation , finalization of lower rate and placing order with the terms and conditions. Different conveners are appointed by the college Principal to retain and maintain records of available resources.

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16314.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic Interventions Initiative (AII) – includes strategies and measures instituted to enhance the efficacy of the teaching-learning process, and faculty empowerment programmes. The institution adheres to the UGC/NAAC/University stipulated outcome-based blended learning. Even before the onset of the pandemic, the college, under the aegis of the IQAC, had taken steps to supplement regular classroom teaching with ICT tools. The IQAC also considers faculty empowerment as an important area identified in the Strategic Plan.

Time to time feedback collected from all stakeholders of the teaching-learning process including teachers, students, and parents. Once the feedback is collected from respective stakeholders, necessary actions are taken and documented in the form of Action Taken Reports, maintained at the IQAC. IQAC supervises effective

curriculum delivery and institutional functioning through the consolidation of the above feedback along with annual academic and administrative audits.

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16311.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution practices a blended learning system and it is ensured that the teaching-learning process is updated as per new guidelines issued by the DHE /UGC/NAAC/parent University. The faculty stays abreast of the latest developments in the field of education. Attainment of Outcome: IQAC is a key force in guiding the teaching community in guaranteeing the introduction and implementation of outcome- based teaching and learning. In compliance with the affiliated University's norms, the IQAC not only ensures the enumeration of PO/PSO/COs of all UG and PG programmes and courses but also the implementation of innovative ways for outcome attainment .

Periodic Assessment -

Regular class tests and internal examinations

Seminar and Assignments

End-semester projects

Mock viva

File Description	Documents
Paste link for additional information	http://gcmeham.ac.in/images/130/MultipleFiles/File16292.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://gcmeham.ac.in/images/130/MultipleFiles/File16311.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution strives to implement the maxim that gender equity leads to equality. Under the aegis of Women Cell, NCC, and NSS, various awareness programs/campaigns are organized to promote a culture of gender sensitivity and equity among the boys and girls of the college.

- Awareness programmes conducted online during the pandemic situation.
- The institution has round the clock security at both entrances, CCTV cameras at strategic locations, mandatory disclosure of id cards at the entrances .
- Time to time services of a professionally qualified counsellor has been taken to cater to the mental health of all students especially for girls .
- Washroom facilities are well maintained and cleaned regularly.
- The institution also provides the facility of a sick roomand other first-aid provisions.

- **Sanitary napkin vending machine facility also available.**

File Description	Documents
Annual gender sensitization action plan	http://gcmeham.ac.in/Data?Menu=rSas3impO6s=& SubMenu=js4vRWBRBwk=
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcmeham.ac.in/Data?Menu=ROFj+/eyOLA=& SubMenu=peFtsatR8x4=

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The 3R principle of waste management(Reduce, Reuse and Recycle) is adopted. Proper methods has been adopted for solid and liquid waste management .Waste seggregation is done and properly disposed. Solid waste management The students are taught the principle of 5 R's (Refuse, Reduce, Reuse, Recycle, & Recovery) in their Environmental Studies classes with concrete examples.Every action has been taken by the College administration to keep the campus green and clean. A large number of dustbins for dry and wet garbage have been placed in the College building and lawns. The College sweepers cleaned all the dustbins every day. All the collected waste material is dropped in garbage pit, which is constructed in the College campus by the concerned committee. The College administration has policy towards solid waste management in the College campus. Liquid Waste Management The College has two safety tanks. The liquid waste of toilets is drained into safety tanks and RO waste water is utilized

for the garden plants. E-Waste Management E-waste The 21st century is era of technology. Without use of ICT tools teaching learning process is incomplete. To keep in the mind these things the College has adopted ICT based teaching learning process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	http://gcmeham.ac.in/images/130/MultipleFiles/File16317.pdf
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]()
Any other relevant documents	[View File]()

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Guidance on Government Scholarships and other career development programmes are provided by the SC/ST/OBC cell of the college.

Fee concession and fee waivers are allowed to economically backward students according to the DHE guidelines.

The institution organizes cultural celebrations and events that showcase and honor the various cultures and traditions represented within the community.

Equality in leadership opportunities maintained through academic programmes, cultural clubs, events, fests, where students focus on their distinctive interests and talents, transcending class and caste barriers.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To attain the ideals of social, political, and economic justice embedded in the constitution, this institution ensures equal opportunities, human dignity, and justice to all the students and staff for their individual development, irrespective of their caste, creed, and gender. Students are sensitised on citizenship roles and responsibilities through dynamic participation in various competitions: activities, and cultural programs which are held to spread the values of fraternity, sovereignty, unity, and national integration. The national flag is hoisted on the campus on Independence day and Republic day and national anthem is sung by the students . Gandhi Jayanti and Martyrs day is observed as a memoir of freedom struggle.

The values of sympathy and civic consciousness are inculcated among student community through programmes like poor home visits, orphanage visits. Moreover, Army Day, National Integration Day, Teacher's day, National Security Day, Flag Day, International Youth

day, Rashtriya Ekta Diwas, Guru Nanak Day, Dr. Ambedkar Day, Rabindranath Tagore Day, A. P.J Abdul Kalam Day, etc. are observed with various stand-up talks. The institution organizes competitions to identify National Symbols and Freedom fighters and patriotic speech..

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days at the national and international level are aimed at inviting focus on specific issues/events. The institution takes the initiative to organise events of diverse nature to mark the observance of such days. Programmes like extension lectures,Significant Day Celebration etc. are organised in the institution to inspire and motivate the students to imbibe the

virtues of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Such observances serve the purpose of reminding the students that socio-cultural diversity is a key aspect of universal citizenshipIn the Indian context, observance of days of national importance such as Republic Day, Independence Day, Rashtriya Ekta Diwas, National Youth Day serve as an occasion to reinforce the ideal of national identity and integrity among the student community. The these events paved an excellent platform for building a sense of community/team within the college.The celebration of regional festivals like teej , falgun unite the staff and students under the umbrella of cultural distinctiveness unique to the state of Haryana . The college also celebrates festivals like Holi, Dewali prompting healthy appreciation of the cultural diversity inherent to our land. During the academic year the college observed world environment day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Govt. college Meham has the vision of pursuing excellence in academic and non-academic avenues simultaneously cultivating a sense of civic consciousness and social commitment. The college believes in the core values of social inclusiveness and responsibility and operates with the belief that academic interventions combined with continuous community engagement is the key to wholesome education.

Best Practice 1: Academic Interventions Initiatives (AII) "Educate to Empower"

The aims and objectives are listed below:

- Facilitating progression of students towards higher research/academic prospects.
- Enhance efficacy of the teaching-learning process.
- Effective curriculum delivery through innovative.

- **Impart ICT-enabled blended learning to the students.**
- **Skill enhancement for employability.**
- **Supporting disadvantaged and underprivileged students with monetary and educational resources.**

Best Practice 2: Community Outreach Programmes (COPS) "Lend a Hand, Nurture the Society"

The aims and objectives of COPS are listed below:

- **Energize community development through social empowerment.**
- **Develop a spirit of empathy and compassion for the underprivileged, among students .**
- **Gain a direct, rather than theoretical, understanding of problems faced by the marginalized and devise viable solutions for the same.**

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our motto is enabling our students to be able for facing challenges of globalization by making them good citizen with high moral value, self-reliant, self-trained and encourage them to become self-employed.

Our NSS and NCC units inculcate the sense of social responsibilities and empower the students to create health and environmental awareness ,to cultivate moral, ethical, social, cooperation, leadership and cultural values, inculcate the principles of Democracy in the students for the national development.

Sports is an another college distinvtiveness and specially weight lifgting and other sports activities ,earns many medals.The development of student is ensured with quality education through student engagement and leadership, cultural competence, inter-personal growth, and socio-moral engagement. The qualities of awareness, knowledge and skills are essential for the success of student at academicals and personal level. Thus main focus of the college is to develop all skills and make the students to be capable

in all fields of competition. Special attention is given to weaker students especially who belongs to SC, BC and minority groups. The students are guided to achieve excellence in the academics as well as co-curricular environment and provided platform in the college as well as outside the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Establishment of Teaching Learning Centre: To facilitate a productive educational environment in the institution by motivating teachers and students towards an efficient and enjoyable educational interaction through exposure to researchbased, scientifically proven and innovative teaching learning methodologies : Training programs to teachers, administerial staff, career guidance and soft skill development programs tostudents. Apply for more courses Purchase new ERP software for office automation Implementation of job-oriented and skill based certificate courses Improve Infrastructure and sports facilities: more number of classrooms, board room and indoor stadium Library: Purchase of more books Research: Publication of book chapters with ISBN, publication of more papers, encourage teachers to take guideship so as to make the departments research centres. Introduce new Earn while you Learn Programs Improve the scope of community outreach programs Conduct more Ecosystem restoration activities More focus to campus placement initiatives.